



## EMPLOYMENT APPLICATION

An Equal Opportunity Employer

All applicants will receive consideration for employment without regard to race, religion, color, national origin, ancestry, age, sex or handicaps.

POSITION DESIRED: \_\_\_\_\_ DATE AVAILABLE: \_\_\_\_\_

NAME: \_\_\_\_\_ SOCIAL SECURITY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE: \_\_\_\_\_ Have you ever been employed by or applied to DJH Engineering? \_\_\_\_\_

What prompted your application to DJH Engineering? \_\_\_\_\_

### EDUCATION & TRAINING

	NAME & ADDRESS	YEARS ATTENDED	MAJOR	DEGREE ATTAINED	AWARDS/ ASSOCIATIONS
HIGH SCHOOL					
COLLEGE OR UNIVERSITY					
GRADUATE STUDY					
OTHER TRADE, CORRESPONDENCE OR MILITARY					

Do you speak any other languages? \_\_\_\_\_ If yes, specify: \_\_\_\_\_

List any special skills you may have: \_\_\_\_\_



Any additional remarks you wish to add? \_\_\_\_\_

## EMPLOYMENT HISTORY

List in chronological order, starting with most recent employer.

EMPLOYER: _____		DATES OF EMPLOYMENT	MONTHLY SALARY
ADDRESS: _____			
CITY & STATE: _____		FROM:	STARTING:
			FINAL:
JOB TITLE:	IMMEDIATE SUPERVISOR-NAME:		
	TITLE:	PHONE:	
DESCRIPTION OF WORK PERFORMED: _____			
_____			
_____			
REASON FOR LEAVING:			IF CURRENTLY EMPLOYED MAY WE CONTACT YES__ NO__
EMPLOYER: _____		DATES OF EMPLOYMENT	MONTHLY SALARY
ADDRESS: _____			
CITY & STATE: _____		FROM:	STARTING:
			FINAL:
JOB TITLE:	IMMEDIATE SUPERVISOR-NAME:		
	TITLE:	PHONE:	
DESCRIPTION OF WORK PERFORMED: _____			
_____			
_____			
REASON FOR LEAVING:			IF CURRENTLY EMPLOYED MAY WE CONTACT YES__ NO__



**EMPLOYMENT REFERENCES**

List three persons whom we can contact, other than your immediate supervisor, who are able to evaluate your occupational knowledge and ability.

NAME	ADDRESS & TELEPHONE	OCCUPATION	RELATIONSHIP

**OCCUPATIONAL ACCOMPLISHMENTS**

List any occupational licenses you may have: \_\_\_\_\_  
 \_\_\_\_\_ Dates received: \_\_\_\_\_ State in which licensed: \_\_\_\_\_

List any professional groups, associations or other organizations having to do with your work which you have belonged, *excluding* the names of any which may indicate race, religion, color, or national origin: \_\_\_\_\_  
 \_\_\_\_\_

**PERSONAL DATA**

Are you over the age of 18? YES \_\_\_ NO \_\_\_

Do you have any physical condition which may limit your ability to perform the job for which your are applying? YES \_\_\_ NO \_\_\_ If yes, explain: \_\_\_\_\_

If you are not a U.S. citizen, have you the legal right to remain permanently in the U.S.? \_\_\_\_\_

Do you intend to remain permanently in the U.S.? \_\_\_\_\_

Have you been convicted of a law violation other than a minor traffic violation? YES \_\_\_ NO \_\_\_

A criminal record does not automatically bar employment.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE